

	<h1>APPLICATION REGISTRATION</h1>	MCI-CD-006
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<i>To be filled by Mastercert</i>					
Application No		Date		Assigned to	

<i>Applicant Details</i>					
Application For	Halal certification				
Application Type	New	Renewal	Scope Extension	Scope Reduction	
Applicant Name					
Address (Line 1)					
Address (Line 2)				City	
Pin code		State		Country	
Phone No		Website			

<i>Applicant Contact Information</i>			
Name		Designation	
Contact Number		Mail id	
<i>Technical Representative Information</i>			
Name		Designation	
Contact Number		Mail id	
Mention multiple contact number, if available.			

<i>Manufacturer/Producer Details</i>					
Name of the site					
Address (Line 1)					
Address (Line 2)				City	
Pin code		State		Country	
Phone No			FSSAI License No.		
Year of Establishment			Plant Size (Area in m²)		
Export destination					
Note: If certification is required for multiple sites under single management, separate application is required for each site.					

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System implementation				
<i>Is there any implemented Management System for Food Safety?</i>			<i>Yes</i>	<i>No</i>
<i>Is there any implemented Halal System?</i>			<i>Yes</i>	<i>No</i>
<i>Was there use of consultant(s) in developing the above system(s)?</i>			<i>Yes</i>	<i>No</i>
<i>Mention the date of conduct of latest Internal Audit.</i>				
<i>Mention the date of conduct of latest Management Review.</i>				
<i>Standards/Regulation</i>	<i>Standard /Regulation No. Details</i>	<i>Implemented Since</i>	<i>Certification Status</i>	<i>Certified By</i>
<i>HACCP</i>				
<i>Food Safety</i>				
<i>Halal</i>				
<i>(Other certification)</i>				
<i>(Other certification)</i>				
<i>(Other certification)</i>				
<i>Other Regulatory Requirement</i>	<i>Mention other legal/regulatory/export requirements from India & Importing country's regulatory requirement relevant to the scope of the certification</i>			
<i>Remarks</i>	<i>Mention standards/regulation implemented by the unit and relevant certification details if available.</i>			

HACCP & Process Line Details	
<i>No of Process Lines</i>	
<i>No of HACCP Studies</i>	
<i>Is HACCP implemented for products under certification?</i>	<i>Yes</i> <i>No</i>
<i>Are Separate Process Lines available for different Product Category?</i>	<i>Yes</i> <i>No</i>
<i>Remarks</i>	<i>If answer is no to any of the above questions, mention further details on how the applicant aims to meet the requirements of certification.</i>
<i>A HACCP Study corresponds to a hazard analysis for a family of products/services with similar hazards and similar production technology and where relevant, similar storage technology. Eg.: Production of Biscuits and Carbonated Drink = 2 HACCP Studies</i>	

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<i>Manufacturing/Production Site Details</i>		
* Is the site temporary?	Yes	No
* Does the site involve production of Seasonal Products?	Yes	No
* Does the site subcontract production for third party?	Yes	No
* Does the site store any product produced by third party?	Yes	No
Remarks	(If answer is yes to any of the above questions, mention further details in remarks.)	

<i>Number of Shifts (including general shift)</i>				
Shift Details	General Shift	Shift 1	Shift 2	Shift 3
Time				
No of Employee				
Process details				
Remarks				

For No of Employee, Include full time/part time/main shift personnel working in site including seasonal workers & excluding office and non-production staff.

For Process details, mention the activity that happens during the shift. If same activity happens in all shifts, mention all process. If different activity happens during different shift, mention process during the shift in detail.

<i>Applied Scope</i>			
Scope of Certification	All activities involved in the site including storage, as applicable		
Subcontracted Work	Any Process that is handled by third party for product under certification including packing		
Scope exclusion	Any activity excluded from Certification that happens in the unit		
Does the sub-contracted work affect the certification?	Yes	No	NA
Are the products to be excluded clearly differentiated from products to be certified?	Yes	No	NA
Are the products to be excluded produced in a physically segregated area of the site?	Yes	No	NA

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Products to be certified																				
Product Category Code			C																	
Product Category Details			Food Processing																	
Product Sub-Category			CIV CV																	
Product Sub-Category Details																				
Product Details			(if more than one product, mention the details separately)																	
Are all products manufactured in same site?			Yes No																	
Are multiple product variants manufactured in the site?			Yes No																	
Total No of Product Variants*																				
Total No of Products to be certified																				
Brand Name of Products to be certified																				
Remarks																				
<p>Kindly provide the list of all products to be certified along with Application. Product Category & Product Sub-Category are to be specified as per below reference:</p> <table border="1"> <thead> <tr> <th>Cluster</th> <th colspan="2">Category</th> <th colspan="2">Sub-Category</th> <th>Example of included activity</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Food & Feed Processing</td> <td rowspan="2">C</td> <td rowspan="2">Food Manufacturing</td> <td>CIV</td> <td>Processing of ambient stable products</td> <td>Production of food products from any source that are stored and sold at ambient temperature, including canned foods, biscuits, snacks, oil, drinking water, beverages, pasta, flour, sugar, food-grade salt</td> </tr> <tr> <td>CV</td> <td>Animal slaughtering</td> <td>Processing of carcasses including slaughtering in slaughterhouses, cutting, cleaning and packing.</td> </tr> </tbody> </table> <p>* Product variant - Products such as Biscuit, Snack, Oil processed in same unit are considered as different product variants under Product Category CIV.</p>						Cluster	Category		Sub-Category		Example of included activity	Food & Feed Processing	C	Food Manufacturing	CIV	Processing of ambient stable products	Production of food products from any source that are stored and sold at ambient temperature, including canned foods, biscuits, snacks, oil, drinking water, beverages, pasta, flour, sugar, food-grade salt	CV	Animal slaughtering	Processing of carcasses including slaughtering in slaughterhouses, cutting, cleaning and packing.
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Certification Scheme
MCI-SC-001 Mastercert Product Certification Scheme for Food Products
MCI-SC-002 Mastercert Product Certification Scheme for Slaughter House
Kindly select the Certification Scheme applicable as per the Product Category to be certified.

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<i>Halal Requirements</i>		
* Is Halal certification required for export of products?	Yes	No
* Is there usage of any raw material / ingredient sourced from Animal?	Yes	No
* Are Halal certificates available for RM/Ingredient?	Yes	No
* Is there any non-halal product manufactured in the site?	Yes	No
* Is there any non-halal product stored in the site?	Yes	No
Remarks	(If answer is yes to any of the above questions, mention further details in remarks.)	

<i>List of Applicable Halal Standards to be implemented (Select applicable standards as per region)</i>		
Product Sub-Category	Region	Standard /Regulation
CV	GCC	GSO 2055-1:2015 / UAE.S 2055-1:2015
	OIC	OIC/ SMIIC 1:2019
	Singapore	MUIS-HS-S001
CV	GCC	i-CAS Halal 2023 GSO 2055-1:2015 / UAE.S 2055-1:2015 GSO 993:2015 / UAE.S 993:2022
	OIC	i-CAS Halal 2023 OIC/ SMIIC 1:2019
	Singapore	i-CAS Halal 2023 MUIS-HS-S001
<p>The required Halal Standard shall be implemented in the site as per the Product Category & Country to which product(s) is/are exported. Irrespective of Export destination, for Product Sub-Category CV, fulfillment of i-CAS Halal requirement is mandatory.</p>		

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<i>Documents submitted with Application</i>	
<i>FSSAI License</i>	<i>List of Products to be certified</i>
<i>Export License</i>	<i>List of Raw Materials, Ingredients Details</i>
<i>GST</i>	<i>List of Suppliers for RM, Ingredients</i>
<i>Factory License</i>	<i>Halal Certificate for RM, Ingredients</i>
<i>Layout of the site/unit</i>	<i>Test report for products (within 1 year)</i>
<i>HACCP Manual (including process flow)</i>	<i>Halal Manual</i>
<i>FSMS Manual</i>	<i>SOP Manual</i>
<i>Artwork/Label of Finished Product</i>	<i>Declaration of Conformity</i>
<i>Certification Agreement</i>	<i>Evaluation Checklist</i>
Remarks	<i>(Mention the details of other document provided, document not provided with Application or if the document is not available)</i>

Declaration			
<p>I, on behalf of the Applicant, hereby apply for Halal Certification as per details mentioned in this Application and declare that the Application has been filled with correct details. The manufacturing site shall comply with the requirements mentioned in</p> <div style="display: flex; justify-content: space-around;"> <div> <p>Certification Scheme</p> <p>Certification Standard (as applicable)</p> </div> <div> <p>Certification Procedure</p> </div> <div> <p>Certification Agreement</p> </div> </div> <p>and implement any change that shall be required, to always comply with requirements during the Certified duration.</p>			
Name		Designation	
Company		Date	
Signature		Stamp	

Note:

Application Registration shall be accepted when complete information is provided. Application shall be filled by Technical personnel such as Quality Manager / HACCP Team Leader / Food Safety Team Leader. Completed Application shall be duly signed by the authorized representative, along with the company Stamp.

Mail soft copy of filled Application to: info@master-cert.com

Mastercert LLP

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